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CONTRA COSTA COUNTY LIBRARY COMMISSION

A G E N D A

DATE: Thursday, January 26, 2006
TIME: 7:00 p.m.
LOCATION: Contra Costa County Library Headquarters
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

1. **7:00 p.m. CALL REGULAR MEETING TO ORDER**
The Library Commission Chairperson will call the meeting to order.
2. **COMMISSION BOOKSHELF**
Library Commissioners can provide suggestions for current reading.
3. **ROLL CALL**
4. **INTRODUCTIONS**
 - Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
5. **ITEMS FROM THE PUBLIC**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.
6. **ACTION ACCEPTANCE OF MINUTES - Agenda Attachment 1**
Approve or amend the minutes of the meeting November 17, 2005.
7. **ACTION APPROVAL OF AGENDA**
Approve or amend the agenda for the meeting of January 26, 2006.
8. **ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**
- Agenda Attachment 2
Commissioners or library staff may make announcements regarding the Library Commission and library or Friends group activities of interest to other Library Commission members including:
 - Recognition from the City of Concord to Senior Branch Librarian, Maureen Kilmurray, for participation in the City's Centennial events
 - Friends of the Antioch Library's gift of books to school district
 - State Library offers Spanish-language newspapers to visually impaired
9. **CORRESPONDENCE - Agenda Attachment 3**
Receipt and referral of Library Commission correspondence.

10. **REPORT FROM COUNTY LIBRARIAN - *Agenda Attachment 4***
County Librarian will report on items of interest to Commissioners.

11. **BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**
Information from the BALIS Advisory Board will be given on items of interest to Commissioners.

12. **7:20 p.m. OLD BUSINESS**
 - A. **LIBRARY LITERACY UPDATE - *Agenda Attachment 5***
Susan Lynn, Library Literacy Director, Project Second Chance (PSC), Contra Costa County Library will share information on the recent national adult literacy assessment report, show the State Library's DVD on literacy and introduce two PSC learners, Doug Humphrey and Kristi Klontz.

 - B. **STRATEGIC PLAN - *Agenda Attachment 6***
County Librarian Anne Cain will update Commissioners on the library's strategic plan and the January 9, 2006 meeting with the city managers.

13. **8:00 p.m. NEW BUSINESS**
 - A. **Ed1Stop PORTAL DEMONSTRATION & OVERVIEW - *Agenda Attachment 7***
Sean Silas, Web Portal Specialist for the Contra Costa County Office of Education, will present Ed1Stop, the County's new Web portal service that acts as a personal gateway to students and teachers for accessing educational tools, such as Contra Costa County Library's electronic resources.

 - B. **FOCUS GROUP QUESTIONS ON USE OF GOVERNMENT INFORMATION ACTION**
Library Documents Specialist Carol Yuke will ask Commissioners about their use of government information.

14. **ACTION AGENDA SETTING FOR NEXT MEETING**
 - 2006/07 Library Budget

15. **9:00 p.m. ADJOURNMENT TO THE March 23, 2006 LIBRARY COMMISSION MEETING**
 - Contact telephone number during meeting: (925) 646-6434
 - **Library Commissioners**, please call **Corinne Kelly, Executive Secretary**, at (925) 927-3206 by 5 p.m. Wednesday, January 25, 2006 if you will NOT be at the meeting.