

CONTRA COSTA COUNTY LIBRARY COMMISSION

A G E N D A

DATE: Thursday, September 27, 2007
TIME: 7:00 p.m.
LOCATION: Contra Costa County Library Headquarters
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

1. **CALL REGULAR MEETING TO ORDER**

The Library Commission Chairperson will call the meeting to order.

2. **COMMISSION BOOKSHELF**

Library Commissioners can provide suggestions for current reading.

3. **ROLL CALL**

4. **INTRODUCTIONS**

Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

5. **ITEMS FROM THE PUBLIC**

Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.

6. **ACTION ACCEPTANCE OF MINUTES** - *Agenda Attachment 1 & Agenda Attachment 2*

§ Consider the revision of the minutes from the meeting of May 24, 2007

§ Approve or amend the minutes for the meeting of July 26, 2007

7. **ACTION APPROVAL OF AGENDA**

Approve or amend the agenda for the meeting of September 27, 2007.

8. **ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**

–Agenda Attachment 3

Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members including:

- Viewing Comcast Local Edition taping featuring library staff discussing library services.

9. **CORRESPONDENCE** - *Agenda Attachment 4*

Receipt and referral of Library Commission correspondence.

10. **REPORT FROM COUNTY LIBRARIAN** - *Agenda Attachment 5*

County Librarian will report on items of interest to Commissioners.

11. **BAY AREA LIBRARY & INFORMATION SYSTEM (BALIS) LAY ADVISORY BOARD REPORT**

Information from the BALIS Advisory Board will be given on items of interest to Commissioners.

12. 7:20 p.m. OLD BUSINESS

- A. ACTION CONCORD NAVAL WEAPONS STATION REUSE PLAN** - Agenda Attachment 6
Commissioner Greg Enholm will ask the Commission to consider a resolution proposing that building a library be a requirement imposed on one or more developers at the Concord Naval Weapons Station as part of the Reuse Plan.
- B. ACTION PUBLIC LIBRARY FOUNDATION (PLF)** - Agenda Attachment 7
Commissioner Alan B. Smith will update the Commission on the PLF and the loss in funding with the State Budget adoption on August 24, 2007. Commissioner Smith will ask the Library Commission to authorize the Chair to send a letter to the Governor to support of full funding for the PLF.
- C. ACTION ADVISORY BODY REFRESHER TRAINING** - Agenda Attachment 8
The County Administrator's office conducted refresher training for advisory bodies to the Board of Supervisors on July 31, 2007 on the roles and responsibilities of serving on and staffing a board advisory body, such as the Library Commission.

13. 8:00 p.m. NEW BUSINESS

- A. ACTION 2007 ANNUAL REPORT AND 2008 WORK PLAN PLANNING WORKSHEET** - Agenda Attachment 9
The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County's advisory body annual report requirements. Commissioners will be asked to complete a form and bring it to the next meeting or return it to ckelly@ccclib.org or fax to 925-646-6461, before October 26, 2007. The draft 2007 Annual Report and 2008 Work Plan will be available for Commissioner's consideration at the November 15, 2007 Library Commission meeting.
- B. ACTION NOMINATIONS FOR NEW LIBRARY COMMISSION OFFICERS** - Agenda Attachment 10
Commissioners will consider making nominations for Library Commission Officers for 2008. Nominations can be made during this meeting or submitted to Corinne Kelly, Executive Secretary, at Library Administration, 1750 Oak Park Blvd. Pleasant Hill, CA 94523 or by e-mail to ckelly@ccclib.org
- C. ACTION GREEN BUILDING MEASURES**
Commissioner Deborah Bursytn will discuss "green" buildings and ask Commissioners if they would consider determining if "green" building measures are being incorporated into existing or new community libraries and report back at the November 15, 2007 Library Commission Meeting.

14. ACTION AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS

- § Review 2007 Annual Report and 2008 Work plan draft
- § Direct Loan Consortail Borrowing (*tabled from the July 26, 2007 Commission Meeting*)
- § District III Supervisor, Mary Piepho, will attend the January 2008 meeting discussing East County library service
- § Invite District IV Board Supervisor, Susan Bonilla, to a future meeting

15. 9:00 p.m. ADJOURNMENT TO THE NOVEMBER 15, 2007 LIBRARY COMMISSION MEETING

§ Contact telephone number during meeting: (925) 646-6434.

Library Commission Agenda

September 27, 2007

Page 3

§ **Library Commissioners**, please call **Corinne Kelly, Executive Secretary**, at (925) 927-3206 by 5 p.m. Wednesday, September 26, 2007 if you will NOT be at the meeting.