


**REVISED**  
**A G E N D A**

DATE: Thursday, November 20, 2008  
TIME: 7:00 p.m.  
LOCATION: Contra Costa County Library Headquarters  
75 Santa Barbara Road, Pleasant Hill, Administration Conference Room C

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 24 hours before the meeting, at (925) 646-6423.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 72 hours prior to that meeting are available for public inspection at Library Administration, 75 Santa Barbara Road, Pleasant Hill, CA 94523.

1. **7:00 p.m. CALL REGULAR MEETING TO ORDER**  
The Library Commission Chairperson will call the meeting to order.
2. **COMMISSION BOOKSHELF**  
Library Commissioners can provide suggestions for current reading.
3. **ROLL CALL**
4. **INTRODUCTIONS**  
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
5. **ITEMS FROM THE PUBLIC**  
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and all speakers must fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at [ccclibcommission@ccclib.org](mailto:ccclibcommission@ccclib.org) to be received one day prior to the Library Commission meeting.
6. **ACTION ACCEPTANCE OF MINUTES** - *Agenda Attachment 1*  
Commissioners will approve or amend the minutes for the meeting of September 25, 2008.
7. **ACTION APPROVAL OF AGENDA**  
Approve or amend the agenda for the meeting of November 20, 2008.
8. **ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**  
*- Agenda Attachment 2*  
Commissioners or Library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members.
9. **CORRESPONDENCE** - *Agenda Attachment 3*  
Receipt and referral of Library Commission correspondence including a report from the County's Advisory Board member to BALIS (Bay Area Library and Information System)
10. **REPORT FROM COUNTY LIBRARIAN** - *Agenda Attachment 4*  
County Librarian will report on items of interest to Commissioners.

**11. 7:45 p.m. OLD BUSINESS**

**A. 2008 ANNUAL REPORT AND 2009 WORK PLAN - Agenda Attachment 5**

**ACTION**

The Library Commission is required to submit an annual report and work plan to the Board of Supervisors to satisfy the County's advisory body annual reporting requirements. Commissioners have submitted items for this report. Commissioners will review the draft 2008 annual report and the 2009 work plan.

**B. PUBLIC LIBRARY FOUNDATION (PLF) DRAFT RESOLUTION - Agenda Attachment 6**

**ACTION**

Commissioner Alan B. Smith will update the Commission on the PLF and provide a draft resolution for Library Commissioner's review.

**C. ELECTIONS FOR NEW LIBRARY COMMISSION OFFICERS - Agenda Attachment 7**

**ACTION**

Commissioners will elect officers of the Library Commission.

**12. 8:15 p.m. NEW BUSINESS**

**A. SERVICES FOR SENIORS - Agenda Attachment 8**

Susan LaPat, Library Volunteer Coordinator; Patty Chan, Community Outreach Librarian; and Vickie Sciacca, Danville Adult Services Librarian will share some of the library services available for seniors such as programming in the community libraries, volunteer opportunities and partnering with other community agencies that serve seniors.

**B. LEGISLATIVE ADVOCACY BY MANDATED ADVISORY BODIES - Agenda Attachment 9**

The Board of Supervisors' policy with regard to "Positions on Bills" and the appropriate protocol for advisory boards and commissions will be reviewed.

**C. CONSIDER 2009 LIBRARY COMMISSION MEETING DATES - Agenda Attachment 10**

**ACTION**

Commissioners will consider the proposed 2009 Library Commission meeting dates.

**13. AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**

§ District I Supervisor, John Gioia, District III Supervisor, Mary Piepho, District IV Supervisor Susan Bonilla and District V Supervisor, Federal Glover have been invited to attend a future meeting.

§ Update on the continued collaboration with schools in library technology and electronic resources.

**14. 9:00 p.m. ADJOURNMENT TO THE JANUARY 2009 LIBRARY COMMISSION MEETING**

Contact telephone number during meeting: (925) 646-6434.

Library Commissioners, please call Corinne Kelly, Executive Secretary, at (925) 927-3206 by 5 p.m. Wednesday, November 19, 2008 if you will NOT be at the meeting.