

**CONTRA COSTA COUNTY LIBRARY COMMISSION  
AGENDA ATTACHMENT 8**

**MEETING DATE:** Thursday, November 20, 2008

**AGENDA ITEM #:** 12 A

**ITEM:** SERVICES FOR SENIORS

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**RECOMMENDED ACTION:**

**NONE**

# WHAT DO LIBRARY VOLUNTEERS DO?

If you love libraries, enjoy learning new things, and can give two to four hours per week, we'll do our best to find the right volunteer job for you.

## In-Library Services

Here are some of the volunteer opportunities available at the Contra Costa County Library. Not all activities are available at every community library. Your local library has more information on volunteer opportunities that are available at that location.

### Audio-Visual & Book Mending

Help keep library items in circulation by inspecting, cleaning, and repairing books and audio-visual materials.

### Computer Assistance

Assist individuals with a basic introduction to the Internet, how to use a mouse, setting up an e-mail account, and how to search the Internet.

### Early Bird Support

Ever wonder what the library's like before it opens? As an Early Bird volunteer, you can help get the library ready for its busy day by emptying book drops, tidying shelves, and helping library staff with other daily duties.

### Office Support

Not sure you're an Early Bird? We also offer opportunities to lend your office skills by filing, distributing flyers to schools and other community agencies, and assisting with other tasks as needed.

### Homework Help Assistance

Provide assistance with math, reading, or other subject areas and help a child succeed. Must be proficient in assigned subject area. Fingerprinting is required. Homework Help is available at the Bay Point, Clayton and Pittsburg libraries.

## Library Sleuth

Help others get the books they want quickly. Search the library to find materials customers have placed on hold. Who knows what treasures you will locate!

## Shelving and Collection Maintenance

By shelving books and videos and putting newspapers and magazines in order, you are helping library users find what they are looking for.



## Work Behind the Scenes

Ever wanted to work behind the scenes? Here you can help label, stamp and tape books so they are ready to be checked out. This opportunity is available in Pleasant Hill only.

## Teen Volunteer Opportunities

Be a community leader and have a say at your library. By joining your library's Teen Advisory Group or Summer Reading Teen Volunteer program, you will have a fun opportunity to share your ideas, meet and work with other teens, and make a difference at your library.

## Community Outreach Programs

The Contra Costa County Library has several community outreach programs serving youth and adults in non-library settings.

## Books for the Homebound

Deliver library materials to homebound or convalescent home library users who cannot visit a library on their own.

## Project Second Chance Literacy Tutor

Work one-on-one with an English-speaking adult to teach reading, writing and spelling skills. Minimum age: 21 years. Call (925) 927-3250 for more information.

## Stories To Go

Share the excitement of children's literature with pre-schoolers! Present storytimes to childcare classes at selected locations. Minimum age: 18 years.

## Technology for Teens in Transition

This award-winning program partners volunteers to work one-on-one with youth incarcerated in Juvenile Hall using the Internet for school projects and general Web surfing. Completion of training conducted by Volunteers in Probation is required. Minimum age: 21 years.



Photo by Charles Lucke

## Friends of the Library

The Friends of the Library and Library Foundations support the library through book sales and fundraisers. The proceeds enable the library to offer programs for children and adults; purchase additional library materials, computers, and furniture; and make other services available.

# HOW DO I BECOME A LIBRARY VOLUNTEER?

## Volunteer Interest Form

Complete this form and return it to the community library at which you would like to volunteer. We will contact you to discuss volunteer opportunities that are currently available.

Name \_\_\_\_\_  
 Phone (day) \_\_\_\_\_ (eve) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/Zip \_\_\_\_\_  
 E-Mail \_\_\_\_\_

### Volunteer assignments that interest me.

**In-library Support Services:**  
 \_\_\_\_\_ Audio-Visual & Book Mending  
 \_\_\_\_\_ Computer Assistance  
 \_\_\_\_\_ Early Bird Support  
 \_\_\_\_\_ Office Support  
 \_\_\_\_\_ Homework Help Assistance  
 \_\_\_\_\_ Library Sleuth  
 \_\_\_\_\_ Shelving & Collection Maintenance  
 \_\_\_\_\_ Work Behind the Scenes  
 \_\_\_\_\_ Teen Volunteer Opportunities

**Community Outreach Services:**  
 \_\_\_\_\_ Books for the Homebound  
 \_\_\_\_\_ Project Second Chance Adult Literacy Program  
 \_\_\_\_\_ Stories To Go  
 \_\_\_\_\_ Technology For Teens in Transition

\_\_\_\_\_ I would like to learn more about joining the Friends of the Library.

*Thank you for your interest!*

Contact Contra Costa County Library Volunteer Services at [slapat@ccclib.org](mailto:slapat@ccclib.org) or call 925-927-3211 for questions or information.

CONTRA COSTA COUNTY LIBRARY COMMUNITY LIBRARIES	925-757-9224
ANTIUCH 501 W. 18th St.	925-458-9597
BAY POINT 205 Pacifica Ave.	925-634-4101
BRENTWOOD 751 Third St.	925-673-0659
CLAYTON 6125 Clayton Rd.	925-646-5455
CONCORD 2900 Salvio St.	510-787-2345
CROCKETT 991 Loring Ave.	925-837-4889
DANVILLE 400 Front St.	925-973-3380
DOUGHERTY STATION 17017 Bollinger Canyon Rd., San Ramon	510-526-7512
EL CERRITO 6510 Stockton Ave.	510-374-3991
EL-SOBRANTE 4191 Appian Way	510-245-2420
HERCULES 109 Civic Drive	510-524-3043
KENSINGTON 61 Arlington Ave.	925-283-3872
LAFAYETTE 952 Moraga Rd.	925-646-2898
MARTINEZ 740 Court St.	925-376-6852
MORAGA 1500 St. Mary's Rd.	925-625-2400
OAKLEY 1050 Neroly Rd.	925-254-2184
ORINDA 26 Orinda Way	510-758-2741
PINOLE 2935 Pinole Valley Rd.	925-427-8390
PITTSBURG 80 Power Ave.	925-646-6434
PLEASANT HILL 1750 Oak Park Blvd.	510-799-2606
RODEO 220 Pacific Ave.	510-374-3998
SAN PABLO 2300 El Portal Dr.	925-973-2850
SAN RAMON 100 Montgomery St.	925-646-6773
WALNUT CREEK 1395 Civic Dr.	925-938-1481
YGNACIO VALLEY 2661 Oak Grove Rd.	

CONTRA COSTA COUNTY LIBRARY

# Contra Costa County Library Volunteers: Creating the Future



VOLUNTEER SERVICES AT THE CONTRA COSTA COUNTY LIBRARY

CONTRA COSTA COUNTY LIBRARY [ccclib.org](http://ccclib.org)

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### Contra Costa County Library – There’s Something for Everyone!

Susan LaPat, Volunteer Coordinator Party Chair, Community Outreach Services Contra Costa County Library



If you are interested in more information about advertising with us please email us at: [sales@primetimeseniors.com](mailto:sales@primetimeseniors.com)

The Contra Costa County Library offers visitors and online users more than 1.4 million books, audio-visual materials, magazines, newspapers, reference databases and materials in other languages, along with classes, special programs and volunteer opportunities.

Finding information and browsing for books has never been easier! By connecting to the Contra Costa County Library computer catalog and web page at [ccclib.org](http://ccclib.org) you can renew your books, check your library account online, or reserve a book. All of this can be done from the comfort of your own home and is available twenty-four hours a day, seven days a week. All that is needed to take advantage of this wealth of information is a Contra Costa County Library card.

With materials and information easily shared between the library’s 25 locations, library users have the convenience of borrowing materials from one community library and returning them to another.

#### Accessibility Options

In addition to regular library services and materials, the library provides access for people with physical limitation in a number of ways:

- Materials specially adapted for vision and hearing limitation
  - Large Print Books in fiction and non-fiction

- Audio Books on (Cassette) Tape and Books on CD
- Digital audio books
- Closed captioned videos and DVDs for the hearing-impaired
- Described videos and DVDs for the visually impaired which contain a special audio track
- Adaptive equipment for reading or listening to books
  - Large Screen computer monitor for public use in the library
  - Text Magnification Machines for use in some library locations
  - Portable Mini Reader System designed to magnify text for individuals with low vision, which may be borrowed from the Contra Costa County Library
- Delivery services to people who are unable to come to the library
  - Books by Mail
  - Books for the Homebound – Volunteers will bring books, Books on Tape and Books on CD to individuals who are home- or institution-bound. If you know someone who could benefit from this service, or if you would like to volunteer to deliver books, contact Susan LaPat, Volunteer Coordinator, at (925) 927-3211 or [slapat@ccclib.org](mailto:slapat@ccclib.org)
- Braille and Talking Books
  - California State Library lends Braille, cassette, and talking books, magazines and playback equipment to individuals unable to read conventional print
  - All Contra Costa County Library locations have the application form to register with the California State Library
- Newspapers by telephone
  - A free service by the National Federation of the Blind Newslines
  - Hundreds of newspapers are available, including four Spanish language publications
- Telephone and online reference service at 1-800-984-INFO (4636) or [ccclib.org](http://ccclib.org)

### Classes and Programs

Each community library offers a variety of programs and classes that are both fun and informational.

Examples include:

- Book Clubs
- Author programs
- Summer reading program for adults
- Beginning computer classes
- Lawyers in the Library
- Knitting Clubs
- Volunteer Opportunities
- Friends of the Library groups

#### Health and Wellness Resource Center

Find information on a specific medical condition, disease or drug and read current articles on health topics through the Contra Costa County Library's electronic database.

Options for finding up-to-date information include:

- Diseases and Conditions – Medical Encyclopedia
- Drugs
- Health Assessment Tools
- Health Directory
- Health News
- Medical Dictionary

#### Business and Government Resources

Check business and investment information, find assessed property values, read government publications and documents, or find out how to contact your local, state and federal representatives in Congress, the California Legislature and supervisors in Contra Costa County. All of this information and more is available on the library's "Business and Government Databases."

#### Volunteer Opportunities [ccclib.org/donations/volunteer](http://ccclib.org/donations/volunteer).

If you love libraries, enjoy learning new things, and want to make a difference in your community, we'll do our best to find the right volunteer job for you! As a volunteer, you bring your time, skills and dedication. The Contra Costa County Library offers a variety of opportunities including:

- In-Library Services
  - Audio-Visual & Book Mending
  - Computer Assistance

- Early Bird Support to help with daily duties
- Office Support
- Homework Help Assistance
- Shelving and Collection Maintenance
- Community Outreach Programs
  - Books for the Homebound
  - Project Second Chance Literacy Tutor to work one-on-one with an English –speaking adult to teach reading, writing and spelling skills. Call (925) 927-3250 for more information
  - Stories to Go presenting storytimes to preschoolers
- Friends of the Library and Library Foundation to support the library through booksales and fundraisers.

Additional volunteer information is available at your local community library, or by contacting Susan LaPat, Volunteer Coordinator at (925) 927-3211 or email [slapat@ccclib.org](mailto:slapat@ccclib.org)

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**Contra Costa County Library**

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## Books-to-Go Service



### Walnut Creek Library and Rossmoor Service Project

Rossmoor Books-to-Go is a free service provided by the Walnut Creek Library and Rossmoor community volunteers. If you live in Rossmoor, all you need is a valid Contra Costa County Library card in order to use the Rossmoor Books-to-Go service.

#### How it Works

Rossmoor volunteers pick up requested items at the Walnut Creek Library every Thursday, and deliver them to the Administration office in Gateway. Books, audio books, and music CDs are checked out for a period of 4 weeks to allow for delivery time. You may renew items that have no waiting lists by accessing your account online, or by calling 1-800-984-INFO and choosing Bookline.

You will receive an automated phone notice or an email to let you know that your items have arrived. You may pick them up and return them at the Administration office **Monday through Friday, from 8:00 a.m. to 4:30 p.m.** You will be asked to sign a logbook acknowledging receipt and return of the items. Items not picked up after 10 days will be returned to the Walnut Creek Library. Items must be returned to the Administration office prior to their due date.

#### To Make a Request

Use the Contra Costa County Library Online Catalog to select and place a hold for the item you want. Be sure to select "Rossmoor Books-to-Go" as the designated pickup point. You may also request items by calling the Walnut Creek Library at (925) 646-6773.

**What can be requested:** All books, music CDs, CD-ROM software and books on tape or CD.

**What cannot be requested:** Items with a 1-week due date, including magazines, videos and DVDs.

For assistance, call or visit the Walnut Creek Library, or visit the Rossmoor Computer Club's office in Gateway.



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## Books By Mail

### **What is BOOKS BY MAIL?**

This is a service offered by the library which allows delivery of books, books on tape and books on CD to you through the mail.

### **What is the charge for BOOKS BY MAIL?**

The charge is \$3.00 per item. This will be added to your library account when the item is mailed to you. A notice will be included in the package with your item. There is an additional \$5.00 charge if the mail bag is not returned.

### **How do I use BOOKS BY MAIL?**

You may request Books By Mail by placing an online hold through the Library Catalog. When asked to select a pick-up branch, choose MAIL. Items for this service may also be requested at your local library either in person or over the phone by calling 1-800-984-4636.

### **How do I return the books?**

You may drop them off at any branch of the Contra Costa County Library either at the desk or through the book drop. You may also use the mail bag you receive them in and return by mail. Simply reverse the mailing label addressed to you to show the Library's address and affix the same amount of postage to return by mail.

### **How do I know when the books are due?**

There will be a printed receipt in your item that will list the date the item is due back. Items postmarked or returned to the library after the date will accrue fines.

### **How long will it take to get these books?**

Books on the shelf at the library will be received within two weeks. Books not in the library will take longer, depending on the number of reserves, etc.

### **Can these items be renewed?**

Books may be renewed two times if there are no outstanding holds. Books on tape and Books on CD may be renewed one time if there are no outstanding holds. Mail bags must be renewed at the same time as the items. Renewals may be done in person, online or by calling Bookline (automated phone system) at 1-800-984-4636.

### **Is there a limit on the number of books I may request by mail?**

There is no limit on the number of items you may request. Delivery will not be made to you when you have three outstanding charges for this service on your library account. Once those charges are cleared, delivery will resume.

Questions? Please call 1-800-984-INFO



# Contra Costa County Library

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## Programs and Events

Text Size		
T	T	T

### SEARCH

Underlined Events Require Registration. To register, click on the underlined event title.  
 Display Personal Schedule shows your registered events.

Keyword:

Display Personal Schedule View: [Calendar View](#) | [List View](#) | [Print View](#) | [RSS Feed](#) Language: [English](#)

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Display Format:  Calendar  List

#### Locations:

ALL LOCATIONS

- Adult Literacy Office
- Antioch
- Bay Point
- Brentwood
- Clayton

#### Event Types:

ALL EVENT TYPES

- Arts and Crafts
- Author Talk
- Book Discussion Group
- Book Sale
- Business

#### Age Groups:

All Age Groups

- Adults
- All Ages
- Babies
- College
- High School

[Click to View Ongoing Events](#) [Click to View Ongoing Events](#)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 44							1 Health & Medical Information 2 So You Think You Can Persian Dance: a strictly for fun event!! 3 Writing A California Eco-thriller
Week 45	2 Hercules Library Knitting Group 4 Concord Knitting and Crochet Group	3 Facing Death ... with open eyes	4 Martinez Knitting Group 5 San Ramon Library Foundation Book Club	5 Internet docent 6 Friends' First Wednesday Program - Author Dorothy Hearst 7 Funny in Farsi book discussion 8 Ygnacio Valley Book Group 9 "Joe Turner's Come and Gone" a Fireside Chal with Berkeley Repertory Theatre 10 A Japanese-American Child in World War II A Clayton Reads Program	6 Paul Cardoza at Ygnacio Valley Library 7 E-Marketing for Small Business 8 So You Think You Can Persian Dance? 9 The Reminders	7 In Stitches Knitting Club 8 Members Preview-Friends of the El Sobrante Library Book Sale	8 Free Computer Class 9 Computer Tutor 10 Afternoon Poetry Reading and Reception with poet Kat Zandvakili 11 Friends of the El Sobrante Library Book Sale 12 Shigin - Poetry Chanting. A clayton Reads Program. 13 Kretana Flower Arrangements. A Clayton Reads Program
Week 46	9 Hercules Library Knitting Group 10 Computer Tutor 11 Concord Mystery Book Club	10 Pleasant Hill Library Book Club 11 Children of the Camps. A Clayton Reads Movie.	11	12 Internet docent 13 Crockett Friends of the Library 14 The African Queen 15 Grand-finale Program with Lamorinda Reads! author Firoozeh Dumas 16 Lamorinda Reads! Grand Finale.	13 Friends Of the Oakley Library (FDOLS) Meeting 14 Foreclosure: what it is, what will happen 15 Attracting Birds to Your Habitat 16 Peace Corps "Stories from the Silk Road" 17 Switch to DTV: Are You Ready? 18 Authors' Essays Celebrate New Stages of Life	14 Octobop - West Coast Jazz	15 Growing Your Small Business with a Good Business Plan! 16 Computer Tutor 17 Novel Knitters 18 Let's Talk About It: Jewish Literature - Identity and Imagination 19 Crochet with Chris
Week 47	16 Hercules Library Knitting Group 17 Computer Tutor 18 Scrapbooking Fun at the Concord Library 19 Living in World War II A Clayton Reads program.	17 "When the Emperor Was Divine" Book Discussion. A Clayton Reads Program	18 Napkin Folding 19 Are You Smarter than a Teenager? 20 Docent Talk: Asian American Modern Art Shifting Currents, 1900-1970 21 The Ron Shoop Bookclub Forum Returns to Orinda 22 Book Club Forum	19 Maya Lin: Systematic Landscapes 20 Lafayette Library Book Club - Group A 21 Lafayette Library Book Club - Group B	20 Danville Library Book Club 21 Afternoon Book Club: Run 22 Bringing Your Product to Market 23 It Came From Berkeley 24 Mystery Readers Book Club	21 John Worley and WordView 7.0	22 Free Computer Class 23 Computer Tutor 24 Crockett Library Book Club

			▷ Oakley Library Book Club				
W e e k 48	23 ▷ Hercules Library Knitting Group ▷ Computer Tutor	24 ▷ Kensington Library Book Discussion Group	25 ▷ Readers Anonymous: "The Things They Carried"	26	27	28	29 ▷ Computer Tutor
W e e k 49	30 ▷ Hercules Library Knitting Group ▷ Computer Tutor						

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## Programs and Events

Text Size		
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Underlined Events Require Registration. To register, click on the underlined event title. Display Personal Schedule shows your registered events.

Keyword:

Display Personal Schedule View: [Calendar View](#) | [List View](#) | Print View;  RSS Feed Language: [English](#)

<< Prev Year Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Next Year >>

<Prev **DECEMBER 2008** Next>

Display Format:  Calendar  List

#### Locations:

ALL LOCATIONS

- Adult Literacy Office
- Antioch
- Bay Point
- Brentwood
- Clayton

#### Event Types:

ALL EVENT TYPES

- Arts and Crafts
- Author Talk
- Book Discussion Group
- Book Sale
- Business

#### Age Groups:

All Age Groups

- Adults
- All Ages
- Babies
- College
- High School

[Click to View Ongoing Events](#)

[Click to View Ongoing Events](#)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 49		1 HOLIDAY WRITING WORKSHOP	2 Martinez Knitting Group Could It Be Dyslexia video showing The Nutcracker: Children's Dance Program San Ramon Library Foundation Book Club	3	4 Getting the Barker to Yes The Remainers	5 In Stitches Knitting Club Members Preview-Friends of the El Sobrante Library Book Sale	6 Free Computer Class Will For Older Adults Meeting of the Minds: Perspectives in Documentaries Computer Tutor Friends of the El Sobrante Library Book Sale HOLIDAY WRITING WORKSHOP
Week 50	7 Hercules Library Knitting Group Computer Tutor Concord Knitting and Crochet Group	8 <u>Pleasant Hill Library Book Club</u> Traditional Swedish Folk Music	9 Artful Gift Wrapping PSC December Book Club Martinez Bookworms Book Club Meeting "A Christmas Memory" A Fireside Performance with Actors Reading Writers The Ring, a Mummer's Play for Yule	10 Treasures from Berlin: The Legacy of James Simon	11 Holiday Treats for the Birds	12	13 Resume Writing Workshop Computer Tutor Let's Talk About Jewish Literature - Identity and Imagination Young People's Chamber Orchestra Concert
Week 51	14 Hercules Library Knitting Group Computer Tutor Concord Mystery Book Club	15	16 "Natural Solutions to Depression" A Fireside Chat with Dr. Jay Sordaan Arlington Community Church Bell Ringers Concert Oakley Library Book Club	17	18 Danville Library Book Club Afternoon Book Club: The Known World Mystery Readers Book Club	19	20 Free Computer Class Computer Tutor
Week 52	21 Hercules Library Knitting Group Computer Tutor Scrapbooking Fun at the Concord Library	22	23 Readers Anonymous: "Adverbs"	24	25	26	27
Week 53	28 Hercules Library Knitting Group	29 Kensington Library Book Discussion Group	30	31			
Week 2							



# Contra Costa County Library

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## Programs and Events

Text Size		
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### SEARCH

November 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat	W
						1	44
2	3	4	5	6	7	8	45
9	10	11	12	13	14	15	46
16	17	18	19	20	21	22	47
23	24	25	26	27	28	29	48
30							49

Keyword:

Display Format:  Calendar  List

Date:

Date Range

TO

Locations:

ALL LOCATIONS

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Event Types:

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- Babies
- College
- High School

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Results per page: [25](#) [50](#) [100](#) [1000](#)

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[Show Similar](#)
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[Download to calendar](#)
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**Health & Medical Information**  
**Event Type:** Computers and Technology  
**Date:** Saturday, November 01, 2008  
**Start Time:** 10:00 AM  
**Library:** El Cerrito  
**Description:** Please call the library to sign up for this Beginning Internet Workshop.  
**Age(s):** Adults, Seniors

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**Internet docent**  
**Event Type:** Computers and Technology  
**Date:** Wednesday, November 05, 2008  
**Start Time:** 10:00 AM  
**Library:** Pleasant Hill  
**Description:** Basic Internet Skills  
 Taught by appointment in the library on Wednesday morning. Call the library at (925)646-6434 to schedule either the 10 a.m., 11 a.m. or 12 noon appointment time.  
**Age(s):** Adults, Teens

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**Internet Docent**  
**Event Type:** Computers and Technology  
**Date:** Wednesday, November 05, 2008  
**Start Time:** 1:00 PM  
**Library:** Clayton  
**Description:** Basic Computer and Internet Skills  
 Taught by appointment in the library on Wednesday afternoons. Call the library at (925) 673-0659 to schedule either the 1Pm or the 2PM appointment time.  
**Age(s):** All Ages

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[Download to calendar](#)

**Free Computer Class**  
**Event Type:** Computers and Technology  
**Date:** Saturday, November 08, 2008  
**Start Time:** 9:00 AM  
**Library:** Pinole  
**Description:** Come join us for a free computer class every other Saturday. This is a great opportunity to learn basic computer skills such as word processing, email and navigating the Internet.  
**Age(s):** Adults

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[Download to calendar](#)
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**Computer Tutor**  
**Event Type:** Education  
**Date:** Saturday, November 08, 2008  
**Start Time:** 12:00 PM  
**Library:** San Pablo  
**Description:** Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing  
 \*Email  
 \*Library card registration  
 \*Wo...  
**Age(s):** All Ages, Adults, Seniors

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[Download to calendar](#)
[Remind Me](#)

**Computer Tutor**  
**Event Type:** Education  
**Date:** Sunday, November 09, 2008  
**Start Time:** 1:00 PM  
**Library:** San Pablo  
**Description:** Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing  
 \*Email

\*Library card registration  
\*Wo...

Age(s): All Ages, Adults, Seniors

More Info
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Internet docent  
**Event Type:** Computers and Technology  
**Date:** Wednesday, November 12, 2008  
**Start Time:** 10:00 AM  
**Library:** Pleasant Hill  
**Description:**Basic Internet Skills  
 Taught by appointment in the library on Wednesday morning. Call the library at (925)646-6434 to schedule either the 10 a.m., 11 a.m. or 12 noon appointment time.  
 Age(s): Adults, Teens

More Info
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Computer Tutor  
**Event Type:** Education  
**Date:** Saturday, November 15, 2008  
**Start Time:** 12:00 PM  
**Library:** San Pablo  
**Description:**Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing  
 \*Email  
 \*Library card registration  
 \*Wo...  
 Age(s): All Ages, Adults, Seniors

More Info
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 Remind Me

Computer Tutor  
**Event Type:** Education  
**Date:** Sunday, November 16, 2008  
**Start Time:** 1:00 PM  
**Library:** San Pablo  
**Description:**Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing  
 \*Email  
 \*Library card registration  
 \*Wo...  
 Age(s): All Ages, Adults, Seniors

More info/Register
 Show Similar
 Email a friend
 Notify me
 Print
 Download to calendar

Free Computer Class  
**Event Type:** Computers and Technology  
**Date:** Saturday, November 22, 2008  
**Start Time:** 9:00 AM  
**Library:** Pinole  
**Description:**Come join us for a free computer class every other Saturday. This is a great opportunity to learn basic computer skills such as word processing, email and navigating the Internet.  
 Age(s): Adults

More Info
 Show Similar
 Email a friend
 Notify me
 Print
 Download to calendar
 Remind Me

Computer Tutor  
**Event Type:** Education  
**Date:** Saturday, November 22, 2008  
**Start Time:** 12:00 PM  
**Library:** San Pablo  
**Description:**Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing  
 \*Email  
 \*Library card registration  
 \*Wo...  
 Age(s): All Ages, Adults, Seniors

More Info
 Show Similar
 Email a friend
 Notify me
 Print
 Download to calendar
 Remind Me

Computer Tutor  
**Event Type:** Education  
**Date:** Sunday, November 23, 2008  
**Start Time:** 1:00 PM  
**Library:** San Pablo  
**Description:**Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:  
 \*Booking a computer  
 \*Internet searches  
 \*Printing

- \*Email
- \*Library card registration
- \*Wo...

Age(s): All Ages, Adults, Seniors

More info
 Show Similar
 Email a friend
 Notify me
 Print
 Download to calendar
 Remind Me

Computer Tutor

Event Type: Education  
 Date: Saturday, November 29, 2008  
 Start Time: 12:00 PM  
 Library: San Pablo

Description: Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:

- \*Booking a computer
- \*Internet searches
- \*Printing
- \*Email
- \*Library card registration
- \*Wo...

Age(s): All Ages, Adults, Seniors

More info
 Show Similar
 Email a friend
 Notify me
 Print
 Download to calendar
 Remind Me

Computer Tutor

Event Type: Education  
 Date: Sunday, November 30, 2008  
 Start Time: 1:00 PM  
 Library: San Pablo

Description: Drop in to the San Pablo Library to get free help using our computers.  
 Our volunteers can assist you with:

- \*Booking a computer
- \*Internet searches
- \*Printing
- \*Email
- \*Library card registration
- \*Wo...

Age(s): All Ages, Adults, Seniors

1



Powered By:



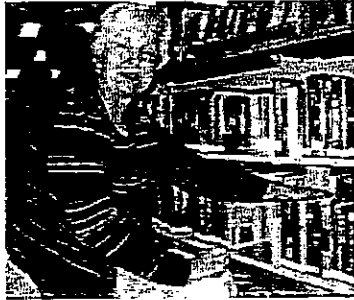


# Contra Costa County Library

Bringing People and Ideas Together



## Library Volunteers



Each year, hundreds of volunteers make a tremendous difference in our libraries and communities. In 2005, library volunteers, Project Second Chance tutors and Friends of the Library groups contributed nearly 90,000 hours to support library services and programs.

As a volunteer, you bring to the library your time, skills and dedication. And, as a member of the community, you are a reflection of the educational, informational and cultural needs and interests of your community.

When you volunteer at the library you:

- Provide valuable assistance
- Learn more about your library
- Gain meaningful experience
- Meet new people
- Make a difference in your community

### Who Volunteers?

Library volunteers come from all walks of life! If you love libraries, enjoy learning new things, and can give at least two hours per week, we'll do our best to find the right volunteer job for you! Training will be provided.

### What Do Library Volunteers Do?

The Contra Costa County Library offers a variety of volunteer opportunities from which you can choose. *Check with your local library branch for a complete listing of volunteer opportunities.*

#### **In-Library Support Services**

Volunteers are needed to assist staff with ongoing library tasks, including:

- Art/Bulletin board display
- Book and video mending
- Collection maintenance
- Shelving and shelf-reading
- Public Service support
- ... and more!

#### **Books for the Homebound**

Provide a vital link to library services by delivering books and other library materials to homebound or convalescent home library users. *Minimum age 18.*

#### **Homework Help**

Help a student improve his or her study skills and find academic success that builds self-confidence. Homework Help programs are located at selected branches, during the school year only. *Minimum age 16.*

#### **Stories To Go**

Share the joy of books. Read stories to groups of preschool children, ages 3 -5, at child care sites. Library supplies training and Storytime Kits. *Minimum age 18.*

#### **Technology for Teens in Transition**

Work with incarcerated juveniles to share your knowledge and empower them to use the Internet. Probation Department screening required, along with a one year commitment. Contact Alison McKee and make a difference in a young person's life. [amckee@ccclib.org](mailto:amckee@ccclib.org) OR (925) 927-3256.

#### **Friends of the Library**

Friends of the Library groups support and promote their local libraries with book sales and fundraisers. The proceeds have enabled libraries to extend open hours and to purchase additional books, magazines and audiovisual materials.

#### **Project Second Chance**

Project Second Chance is the library's adult literacy program. Literacy tutors work one-on-one with adult learners to develop basic reading and writing skills.

If you don't see a volunteer opportunity that is compatible with your interests, please check other options that are available on the [Volunteer Center's web site](#).

#### How To Become A Library Volunteer

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*Additional volunteer information is available at your local community library, or by contacting the Contra Costa County Library Volunteer Coordinator, at 925-927-3211.*

#### **Library Volunteers**

***You can make a difference at the Library!***

CARLweb

**Contra Costa County Library Catalog** English

Basic Search Help - New Search - Exit

Review Search History

Search tips

Advanced search option

View my account

Current Database [Contra Costa County Library](#)

Type in an author, title or subject and click "Search"

Keyword

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Optional Limits: ("Keyword" and "Author" searches only)

- Limit by Format
  - Limit by Format
  - Audiocassettes
  - Books on CD
  - Books on Cassette
  - Books Only
  - CD-ROMs
  - Compact Discs
  - DVDs
  - Electronic Books
  - Mag: Juvenile
  - Numb: Large Print

What's a Call  
[tion | California](#)

### Large Print Books

Books with larger type are available in most library locations. The collection includes both fiction and non-fiction works. They are usually shelved in a separate area for browsing, but you can also search for them in the Library Catalog:

- In the Basic Search screen, enter a keyword (for example, fiction or history) or author search term. Then select Limit by Format, choose Large Print, and click Search.

### Books on Cassette and Books on CD

Audio Books on Tape and Books on CD can be played on a variety of models of electronic equipment. They circulate throughout the library system and can be requested at any branch.

- Find them in the Library Catalog using a keyword search for your area of interest, or an author name search. Select Limit by Format, choose Books on CD or Books on Cassette, and click Search.

### Digital Audio Books

The [Califa Digital Library Consortium](#) allows you to download audio eBooks (presented in Windows Media format) and text eBooks (presented in either Adobe or Mobipocket format). The Digital Library contains bestsellers, classics, fiction and non-fiction. Materials check out for three weeks, they are checked back in automatically, and there are never any late fees.

- To find them, search the Library Catalog for any keyword(s) plus the word califa. For example, [mysterv califa](#).

### Closed captioned videos/DVDs

- Videos and DVDs for the hearing-impaired can be found in the Library Catalog using a keyword search that includes "closed captioned." For example, shakespeare closed captioned.
- You may also use a keyword or author search term, then select **Limit by Format**, choose **Videocassettes for the hearing impaired**, and click **Search**. (This search will return both videos and DVDs.)

### Described videos/DVDs

Described videos and DVDs for the visually impaired contain a special audio track.

- Find them in the Library Catalog by using a keyword search that includes "described video." This will return both videos and DVDs. For example, history described video.

### Delivery Services

The Library offers several delivery options to people who are unable to come to the Library.

### Books by Mail

This service provides delivery of books, books on tape and books on CD to you through the mail, for a fee.

- You may request Books By Mail by placing an online hold through the Library Catalog.
- When asked to select a pick-up branch, choose MAIL.
- Items for this service may also be requested at your local library either in person or over the phone by calling 1-800-984-4636.
- Get all the details here.

### Books for the Homebound

Do you love to read but can no longer get to the Library? "Books for the Homebound" volunteers can bring the treasures of the Library to individuals who are home- or institution-bound, and residing within the Contra Costa County Library service area. This is a free service. Available materials include:

- Regular and Large Print books
- Books on cassette and Books on CD from the Library collection
- Talking Books from the California State Library Braille and Talking Book Library

If you or someone you know would benefit from the "Books for the Homebound" service, please call your local Library, or contact Susan LaPat, Volunteer Coordinator, at (925) 927-3211 or slapat@ccclib.org.

### Rossmoor Books-to-Go

This free service is provided by the Walnut Creek Library and Rossmoor community volunteers. If you live in Rossmoor, all you need is a valid Contra Costa County Library card in order to use the Rossmoor Books-to-Go service. Learn all about it here, or for assistance, call or visit the Walnut Creek Library, or visit the Rossmoor Computer Club's office in Gateway.

### Braille and Talking Book Library

The California State Library Braille and Talking Book Library lends braille, cassette, and talking books, magazines and playback equipment to northern Californians unable to read conventional print.

- In order to use this service, you must register with the California State Library. All Contra Costa County Library locations have the application form, or

you may download it from the state Web site.

The entire collection of the California State Library Braille and Talking Books may be searched on their Web site. It includes works of fiction and non-fiction for all reading levels, and a limited number of foreign language materials.

### Selected Web Sites

- **National Federation of the Blind Newsline**  
Provides a free service to those unable to read regular newsprint. Hundreds of newspapers are available by telephone, including two Spanish language publications.
- **National Federation of the Blind of California**
- **National Library Service for the Blind and Physically Handicapped**  
Offers most of its services through cooperating libraries, but some additional direct services can be obtained from them.
- **Assistive Media**  
Produces spoken-word recordings of short-subject literary works that are made easily accessible through the Internet. Copyright-approved material includes articles from reputable mainstream periodicals such as *The New Yorker*, *Harper's*, *Wired*, *Scientific American*, *Atlantic Monthly*, *Civilization*, *Smithsonian*, and independent writers.
- **Recording for the Blind & Dyslexic**
- **The Blind Readers Page**  
This site is a guide to sources of information in alternative formats (braille, recorded cassettes, large print, e-texts, web audio) accessible by people with print disabilities—those with visual and physical handicaps as well as dyslexia.
- **The Braille Institute**